

Dear Water Division 5 attorneys,

Water Division 5 is sending out this e-mail to address the current procedures in Water Division 5 given the COVID-19 pandemic and recent stay at home order from Governor Polis as well as the orders from the Colorado Supreme Court.

Telephone status conferences will be held and conducted by telephone as usual. However, we are mindful that parties may need to care for children or family members given school closures and health issues related to COVID-19 on short notice. Please e-mail the Water Referee and the Water Clerk for cases on the Water Referee's docket, and e-mail Judge Boyd's clerk for cases on the Water Judge's docket, copy all parties, and we will re-schedule your status conference. The goal is to make re-scheduling easier for the parties, even on short notice, and without the need to file a formal motion.

Electronic filing is proceeding as normal. The procedure for pro se or in-person filings is subject to change. Pro se or in-person filings may be completed by email to the Water Clerk in order to limit in-person access at the clerk's office. The Water Clerk can answer questions related to in-person filings and accepting filings by e-mail, particularly as these procedures change.

Please feel free to e-mail the Water Clerk or Water Referee with general questions. If you e-mail the Water Referee with a case-specific question, please ensure to include all parties; you can e-mail the Water Clerk directly. If you have any suggestions to further modify procedures to keep everyone healthy and safe please let us know.

Consistent with the procedure in Division 1, we have issued a separate Administrative Order regarding the ability to use a verified signature on an application or statement of opposition, rather than requiring a notarized signature.

Feel free to forward this e-mail to anyone who may find the information helpful. We wish you and your families continued good health during this time.

Judge Boyd and Referee Ryan